

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
August 25, 2008
7:30 p.m.



Agenda

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF AUGUST 11, 2008

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High SchoolMr. John Zuk

Middle School.....Dr. Edward Donahue

Elementary SchoolsMs. Lori Limpar

- B. *Student Expulsion*

Resolution: That the Board expels Student #102638 for a minimum of one (1) year, subject to the terms and conditions of a letter signed by the Student, the Student's parents, and legal counsel, waiving the Student's rights to a formal expulsion hearing, accepting a minimum expulsion for a period of one year, and agreeing to the terms and conditions for reinstatement of the Student in school.

- C. *Lehigh Valley Drug and Alcohol Intake Unit Agreement*

The Administration recommends approval of the enclosed agreement with the Lehigh Valley Drug and Alcohol Intake Unit in cooperation with the district's Student Assistance Program (SAP) initiative for the 2008-2009 school year. (V, C)

VI. PRESENTATION

Representatives of Upper Saucon Township and Lehigh County will make a presentation regarding the upcoming ballot question for Upper Saucon Township voters. The voters will be asked to approve a 0.25% increase in the Earned Income Tax to be used by the Township for land preservation purposes.

VII. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of August 25, 2008. (VII, A)

B. *Treasurer's Report*

*The Administration recommends approval of Treasurer's Report (VII, B)

C. *Exoneration of Lehigh County Tax Claim Bureau*

The Administration recommends approval of the recommendation from the County of Lehigh Office of Assessment to exonerate the Tax Claim Bureau from the collection of 2007-2008 school district real estate taxes for Terry L. Schmoyer, Jr., Tax Parcel ID 22 64147777876 14. (VII, C)

D. *Request for Real Estate Tax Refund*

The Administration recommends permission to refund a portion of 2008-2009 school district real estate taxes paid for Thomas J. Kocsis, Tax Parcel ID 22 642463782379 1, as recommended by the County of Lehigh Office of Assessment. The requested refund is \$524.82. (VII, D)

E. *Approval of Consulting Agreement with TSA Consulting Group, Inc.*

The Administration recommends approval of the enclosed Retirement Plan Compliance and Administration Services Agreement with TSA Consulting Group, Inc. (VII, E)

VIII. SUPPORT SERVICES

A. *Best/Stanley Security Solutions*

The Administration recommends acceptance of the bid for district-wide access control to Best/Stanley Security Solutions, 602 Jeffers Circle, Suite 105, Exton, PA 19341, in the amount of \$98,203.44. The contract reflecting the amount will appear on a future agenda for approval after review by our solicitor. (VIII, A)

B. *Assistant Director of Support Services*

The Administration recommends the approval of the following administrator: (VIII, B)

Rhonda Andrulevich, Assistant Director of Support Services, effective date to be mutually agreed upon at a salary to be determined. Ms. Andrulevich will fill the position created with the promotion of Todd Bergey.

IX. PERSONNEL

A. *Certificated Staff*1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers (pending receipt of required documentation): (IX, A-1)

Samantha Krick, Elementary

Amanda Stephens, Elementary

2. *2008-2009 Substitute Teacher List*

*The Administration recommends approval of the enclosed substitute teacher list for the 2008-2009 school year. (IX, A-2)

3. *Salary Step Adjustment*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2008:

Tricia Anderson, 5th Grade Teacher, Hopewell Elementary, Bachelors to *Bachelors +15*

Rebecca Bauer, 5th Grade Teacher, Hopewell Elementary, Masters +15 to *Masters +30*

Karen Fairclough, Special Education Facilitator, High School, Masters +15 to *Masters +30*

James Fullerton, Social Studies Teacher, Middle School, Masters +15 to *Masters +30*

Stephanie Gregory, Art Teacher, High School, Bachelors +15 to *Masters*

Devon Hagy, Health and Physical Education Teacher, Middle School, Masters +15 to *Masters +30*

Bonnie Organski, Business Teacher, High School, Masters to *Masters +15*

Nicole Solley, 1st Grade Teacher, Lower Milford Elementary, Bachelors to *Bachelors +15*

Matthew Wehr, Music Teacher, High School, Bachelors to *Bachelors +15*

4. *Appointments*

The Administration recommends approval of the following staff (pending receipt of required paperwork): (IX, A-4)

Tina Lebrecht, .75 Music Teacher, Lower Milford Elementary School at Masters, +15, Step 9 (x .75), an annual salary of \$43,512.75. Ms. Lebrecht will fill the position created by the resignation of Megan Tucker.

5. *Administrative Appointments*

The Administration recommends approval of the following administrators: (IX, A-5)

Samuel Hafner, Principal, Liberty Bell Elementary School, effective date to be mutually agreed upon at a salary to be determined. Mr. Hafner will fill the position created with the promotion of Kristen Lewis.

Carol Mickley, Principal, Lower Milford Elementary School, effective date to be mutually agreed upon at a salary to be determined. Mrs. Mickley's promotion from Social Studies Teacher will fill the position created with the transfer of Mary Farris.

B. *Noncertificated Staff*

1. *Resignations*

*The Administration recommends acceptance of the resignation of the following staff:

Danielle DeAngelo, Instructional Assistant, Hopewell Elementary School, effective end of 2007-2008 school year.

Corinne Ramunni, Instructional Assistant, Hopewell Elementary School, effective August 7, 2008.

2. *2008-2009 Substitute Instructional Assistant List*

*The Administration recommends approval of the enclosed Instructional Assistant Substitute List for the 2008-2009 school year. (IX, B-2)

3. *2008-2009 Substitute Cafeteria/Playground Monitor List*

*The Administration recommends approval of the enclosed Substitute Cafeteria/Playground Monitor List for the 2008-2009 school year. (IX, B-3)

4. *2008-2009 Substitute Custodian List*

*The Administration recommends approval of the enclosed Substitute Custodian List for the 2008-2009 school year. (IX, B-4)

5. *2008-2009 Health Paraprofessional Substitute List*

*The Administration recommends approval of the enclosed Health Paraprofessional Substitute List for the 2008-2009 school year. (IX, B-5)

6. *2008-2009 Substitute Secretarial List*

*The Administration recommends approval of the enclosed Substitute Secretarial List for the 2008-2009 school year. (IX, B-6)

7. *2008-2009 Supplemental Registered Nurse List*

*The Administration recommends approval of the enclosed Supplemental Registered Nurse List for the 2008-2009 school year. (IX, B-7)

8. *Appointments*

*The Administration recommends approval of the following support staff (pending receipt of required documentation): (IX, B-8)

Austin Benner, Technology Facilitator, Hopewell Elementary School, at an hourly rate of \$17.00, effective August 26, 2008. This is a new position.

Patricia Brown, 7 hour Instructional Assistant, Hopewell Elementary at an hourly rate of \$14.74, effective August 26, 2008. Ms. Brown will fill the vacant position created by the resignation of *Corinne Ramunni*.

Margaret Chiarella, Technology Facilitator, Liberty Bell Elementary, at an hourly rate of \$17.00, effective August 26, 2008. This is a new position.

Jenelle Chunko, 7 hour Instructional Assistant, Lower Milford Elementary School at an hourly rate of \$14.74, effective August 26, 2008. Ms. Chunko will fill the vacant position created to replace *Kristin Haupt* as a result of her hire to a contracted teacher opening.

Laura Nelson Robbins, 7 hour (1:1) Instructional Assistant, Lower Milford Elementary School at an hourly rate of \$14.74, effective August 26, 2008. Mrs. Nelson Robbins will fill the position for the needs of an IEP student.

Amanda Stephens, Instructional Assistant, Hopewell Elementary School, at an hourly rate of \$14.74, effective August 26, 2008. Mr. Stephens will fill the position created with the resignation of *Danielle DeAngelo*.

Elizabeth Tate, Technology Facilitator, Lower Milford Elementary School, at an hourly rate of \$17.00, effective August 26, 2008. This is a new position.

9. *Unpaid Leave*

*The Administration recommends approval of unpaid leave for the following staff:

Quinn Pagano, Instructional Assistant, Hopewell Elementary School, from August 26, 2008 through December 5, 2008.

William Neal, Instructional Assistant, Lower Milford Elementary School, for 1/4 day on October 1, 7 and 8, 2008.

C. *Extra-Compensatory Positions*

1. *SAT Prep Course Staff*

*The Administration recommends approval of the following staff to teach the SAT Prep Course (fall and spring) at an hourly rate of \$34.71 for the 2008-2009 school year:

- Amy Bausher
- Joseph Castagna
- Ryan Haupt
- Justina Viola

2. *Volunteer Coaches*

*The Administration recommends approval of the appointment of the following volunteer coaches for the 2008-2009 school year (pending receipt of required documentation): (IX, C-2)

- Michael Keubler Football
- Kristen Linhart Volleyball
- Michael Stengel* Football

*transfer from *paid* assistant football coach to volunteer coach

3. *2008-2009 Mentors*

*The Administration recommends approval of the appointment of the following mentors at a stipend not to exceed \$700.00 for the 2008-2009 school year:

Patricia Schultheis as a mentor for *Brian Hines*

X. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors of July 21, 2008 are included in the Board materials.

B. **Superintendent's Report..... Mr. Liberati**

C. **Facilities Report.....Mr. Liberati**

XI. OLD BUSINESS

A. Second and Final Reading of Policies

The Administration recommends a second and final reading of the following policies: (XI, A)

#235 Student Rights

#235.1 Student Rights and Surveys by Outside Organizations

XII. NEW BUSINESS

A. *National Incident Management System Resolution (NIMS)*

It is recommended that the Southern Lehigh School Board of Directors formally adopt the National Incident Management System (NIMS) and utilize the Incident Command System to manage emergency preparedness incidents.

B. First Reading of Policies

The Administration recommends a first reading of the following policies: (XII, B)

#220 Student Expression

#221 Dress and Grooming

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIV, A)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT